

## Summary of Task Force Meeting (April 3, 2006)

Attendees: John Slade, Wesley Beddard, Michael Harpe, Kandi Deitemeyer, Edith Lang, Myra Johnson, Bill Ingram, Claudia Morris

Guests: Delores Parker, Fred Williams

Absent: Linda Phillips, Janyth Fredrickson

Dr. Delores Parker shared her thoughts about the two issues the task force is charged to address and indicated that her expectation is that the group will issue a set of guidelines that will bring a common understanding and approach regarding prerequisites/corequisites and the creation of certificates. She left it to the task force to determine how it wants to address the issues and whether any associated issues should be considered. Regarding the proposed changes to certificate guidelines, we are under no particular deadline, and the proposed changes are considered on hold until the task force issues its recommendations.

Mr. Fred Williams shared Dr. Parker's sentiments and added that other initiatives are under way that are intended to address some of the issues that have sparked concerns. One effort under way is the reorganization of the numbered memo system in order to make it more convenient for colleges to search and access clarifying memos regarding the current issues under discussion. Mr. Williams also encouraged the task force to contact the auditing task force chaired by President Steve Thornburg since the work of each group is related in some respects.

After discussion by the group, the following decisions were reached:

1. The two major issues are 1) different understandings and emerging interpretations of prerequisite/corequisite guidelines that impose inflexibility on colleges and their programs and 2) the adverse impact on colleges of proposed rule changes governing the creation of certificates.
2. The task force agreed to limit its discussion to the two major issues above but with a willingness to include other matters as they might naturally relate to these two core issues.
3. Feedback about issues, experiences, concerns, etc will be solicited from all colleges via regional representatives on the task force. The following task force members will collect information: M. Johnson (west), B. Ingram (central), W. Beddard (east), K. Deitemeyer and M. Harpe (from student services officers).
4. The task force will meet either May 4 & 5 or May 23 & 24 in Durham with B. Ingram hosting for a two-day work session.
5. The two-day session will yield two draft documents: proposed guidelines on how colleges will handle issues related to prerequisites/corequisites and guidelines on creating certificates.

6. The draft documents will be shared with all colleges through their CAOs and with System Office staff via Edith Lang for feedback.
7. Final drafts will be presented to the System Office by June 30 for review and consideration of submission to the State Board.
8. The chair of the task force of auditing will be notified of our work because of the interrelatedness of the issues and concerns being addressed by both groups.
9. An update will be presented (possibly jointly with the auditing task force) at the October conference.